CH 5
DoD 4100.39-M
Volume 5

**CHANGE NO. 5**
**DoD 4100.39-M**
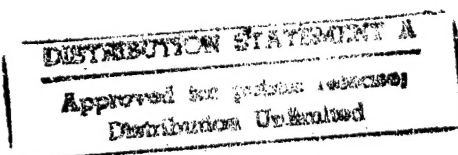
DLSC-VPH
1 January 1997

# FEDERAL LOGISTICS INFORMATION SYSTEM (FLIS) PROCEDURES MANUAL

I. Volume 5. DoD 4100.39-M. 1 April 1995. change as follows: Remove pages listed below and insert revised pages. Additions and changes are indicated by *bold-face italic* type. Deletions are indicated in the Significant Changes paragraph below.

|  | **REMOVE OLD** | **INSERT NEW** |
|---|---|---|
| Glossary | iii thru viii.<br>xv thru xviii.<br>xxv thru xxxii | iii thru viii.<br>xv thru xviii.<br>xxv thru xxxii |
| Chapter 2 | 5.2-3 and 5.2-4 | 5.2-3 and 5.2-4 |
| Chapter 3 | 5.3-3 and 5.3-4 | 5.3-3 and 5.3-4 |

## II. SIGNIFICANT CHANGES

A. The page changes are effective upon receipt.

B. Significant changes for the entire manual this quarter and the applicable change number for each affected volume are listed on the change sheet for volume 1.
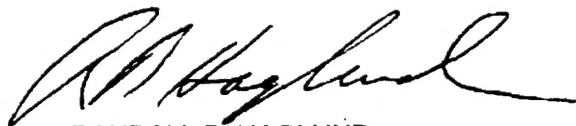
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*DLSC - The Key to Readiness*

DTIC QUALITY INSPECTED 1

III. This change sheet will be filed in front of Volume 5 for reference purposes after changes have been made.

BY ORDER OF THE DIRECTOR:

RANDALL B. HAGLUND
Colonel, USMC
Commander
Defense Logistics Services Center

DISTRIBUTION: Defense Logistics Agency: 41. 42

**Army:** To be distributed in accordance with Special Distribution List.

**Navy:** To be distributed in accordance with Special Distribution List maintained at NPFC.

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5801 Tabor Avenue
Philadelphia, PA 19120

**Air Force:** Distribution "X"

# GLOSSARY
## PART 1-ACRONYMS

| | | Volume(s) | | | Volume(s) |
|---|---|---|---|---|---|
| AAC | Acquisition Advice Code | 6,14,15 | AR | Army Regulation | 2,6,13 |
| ACN | Advance Change Notice, FLIS | 1,2 | ARC | Accounting Requirements Code | 15 |
| ADC | Air Dimension Code | 15 | ASCII | American National Standard Code for Information Interchange | 2 |
| ADP | Automatic Data Processing | 1,3,4,7 | | | |
| ADPEC | Automatic Data Processing Equipment Identification Code | 6, 15 | ASD | Assistant Secretary of Defense | |
| | | | ASPR | Armed Services Procurement Regulation | 7 |
| ADPP | Automatic Data Processing Point | 15 | CAC | Civil Agency Catalog | 15 |
| ADPS | Automatic Data Processing System | 1 | CAGE | Commercial and Government Entity Code | 1,2,4,5, 6,7,14,15 |
| AEDA | Ammunition, Explosive, and Other Dangerous Articles | 10 | CAO | Contract Administration Office | 1,15 |
| AFFC | Air Force Fund Code | | C | Change Bulletin | 15 |
| AFLC | Air Force Logistics Command | 6,13 | CCAL | Certified Contractor Access List | 15 |
| AFM | Air Force Manual | 6,13 | CDA | Catalog Data Activity | 6 |
| AIN | Approved Item Name | 3,4,6 | CIC | Card Identification Code, | 4,6,14 2 |
| AINRP | Approved Item Name Reclassification Program | 6 | | Item Management Coding | 2 |
| | | | | Content Indicator Code Continuation Indicator Code | |
| AMC | Acquisition Method Code | 6,14 | | | |
| AMSC | Acquisition Method Suffix Code | 6,14 | CIT | Consumable Item Transfer | 6 |
| ANSI | American National Standards Institute, Inc. | 2,3,7 | CMD | Catalog Management Data | 1,2,4,5, 6,7,14,15 |
| APSN | Association Package Sequence Number | | COM-RI | Communications Routing Identifier | 2,6 |
| AQL | Acceptable Quality Level | 2,14 | CSS | Cataloging Statistical Series | 2,14 |

| | | Volume(s) | | | Volume(s) |
|---|---|---|---|---|---|
| DA | Description Available | 15 | DLSC | Defense Logistics Services Center | All |
| DAAS | Defense Automatic Addressing System | 1,2,6 | DM | Descriptive Method (Item Identification) | 2,14 |
| DAASO | Defense Automatic Addressing System Office | 1,2,4,5, 6,14 | DoD | Department of Defense | All |
| DAC | Document Availability Code | 4 | DoDAAC | Department of Defense Activity Address Code | |
| DCN | Document Control Number | 1,4 | DoDAAD | Department of Defense Activity Address Dictionary | |
| DCSN | Document Control Serial Number | 6 | DoDAC | Department of Defense Ammunition Code | 3 |
| DD Form | Department of Defense Form | 1,2,3, 4,5,7,15 | DoDD | Department of Defense Directive | 1 |
| DEMIL | Demilitarization | 4,15 | | | |
| DESC | Defense Electronics Supply Center | 2,14 | DoDI | Department of Defense Instruction | 6,14 |
| DFSC | Defense Fuel Supply Center | 2,14 | DOE | Department of Energy | 2,4 |
| DHCO | Departmental Headquarters Catalog Office | 2,14 | DPSC | Defense Personnel Support Center | 2,13,14 |
| | | | DRIS | Defense Retail Interservice Support | |
| DIA | Defense Intelligence Agency | 13 | DRMS | Defense Reutilization and Marketing Service | 1,15 |
| DIC | Document Identifier Code | 1,2,4,6,7, 13,14,15 | DRN | Data Record Number | 1,2,4, 5,6,7,13 |
| DIPEC | Defense Industrial Plant Equipment Center | 1,2,6,7,13 | DSC | Defense Supply Center | 1,2,4,6 |
| DISC | Defense Industrial Supply Center | 2,14 | *DSCC* | *Defense Supply Center Columbus* | *2,14* |
| DLA | Defense Logistics Agency | 1,2,4,5,6, 13,14,15 | *DSCR* | *Defense Supply Center Richmond* | *2,14* |
| DLAH | Defense Logistics Agency Handbook | | DSN | Defense Switched Network (formerly: Automatic Voice Network - Autovon) | 1,2,3,4,5 |
| DLAR | Defense Logistics Agency Regulation | 6,13 | DSOR | Depot Source of Repair | 6 |

| | | Volume(s) | | | Volume(s) |
|---|---|---|---|---|---|
| *DSWA* | *Defense Special Weapons Agency* | *2,4,6,13,14* | FLIS | Federal Logistics Information System | All |
| *DSWACA* | *Defense Special Weapons Agency Cataloging Activity* | *4* | FLIS DATA BASE | Federal Logistics Information System Data Base | |
| EAM | Electronic Accounting Machine | 1.2.4. 6.7.13 | FMS | Foreign Military Sales | 2.13 |
| ED | Effective Date | 2.6.13 | FMSN | File Maintenance Sequence Number | 2.4.6 |
| ELCD | Extra Long Characteristic Description | 2.3.4 | FMSO | Fleet Material Support Office | 6.13 |
| ELRN | Extra Long Reference Number | 2.3.4 | FRD | Formerly Restricted Data | 4 |
| EOJ | End of Job | | FSC | Federal Supply Classification | 1.2.3.4. 5.6.13. 14.15 |
| EOT | End of Transmission | 2 | | | |
| ERRC | Expendability. Recoverability-Reparability Code | | FSG | Federal Supply Group | 1.5.6. 13.14.15 |
| ESDC | Electrostatic Discharge Codes | 8.9.10.15 | GIM | Gaining Inventory Manager | 2.6 |
| FAA | Federal Aviation Administration | 1.2.4.6.13 | GIMM | Gaining Inventory Materiel Manager | 2.6 |
| FC | Foreign Countries | 2.4.6 | GIRDER | Government/Industry Reference Data Edit and Review | 4 |
| FD | Functional Description | 1 | | | |
| FDM | Full Descriptive Method (Item Identification) | 2 | GSA | General Services Administration | 1.2.3.4.6. 7.13.14 |
| FG | Foreign Government | 4 | HMC | Hazardous Materiel Code | 15 |
| FII | Federal Item Identification | 2.4.6 | HMIC | Hazardous Material Indicator Code | 8.9.10.15 |
| FIIG | Federal Item Identification Guide | 1.2.3.4. 5.7.14.15 | I&S | Interchangeability and Substitutability | 1.5.6.14 |
| FIND | Federal Item Name Directory | 4.15 | ICP | Inventory Control Point | 6.13.14 |
| | | | II | Item Identification | 1.2.3.4. 5.6.13 |

| | | Volume(s) | | | Volume(s) |
|---|---|---|---|---|---|
| IIM | Item Intelligence Maintenance | 2 | LCL | Less Than Carload Rating Code | 15 |
| ILDT | Item Logistics Data Transmittal | 4 | LIM | Losing Inventory Manager | 6 |
| IMC | Item Management Coding | 1,2,6,13,14 | LMF | Language Media Format | 2 |
| IMCA | Item Management Classification Activity Item Management Coding Activity | 2,6 13,14 | LOA | Level of Authority | 2,6,13,14 |
| | | | LR | Logistics Reassignment | 4,6 |
| | | | LS | Lead Service | 6 |
| IMM | Integrated Materiel Manager | 1,2,4,6, 13,14 | LTL | Less Than Truckload Rating Code | 15 |
| IMMC | Integrated Materiel Management Committee | 6 | MAC | Maintenance Action Code | 6 |
| IMSS | Item Management Statistical Series | 6,14 | MC | Marine Corps | 1,2 |
| | | | MCC | Materiel Category Code Materiel Condition Code | |
| INC | Item Name Code | 1,3,4, 5,6,14,15 | | | |
| IOS | International Organization for Standardization | 6 | MCLB | Marine Corps Logistics Base | 13 |
| | | | MCO | Marine Corps Order | 13 |
| IRRC | Issue, Repair and/or Requisitioning Restriction Code | | MCSA | Marine Corps Supply Activity | |
| ISAC | Identified Secondary Address Coding | | MEC | (Marine Corps) Management Echelon Code | 13,15 |
| ISC | Item Standardization Code | 4,5,6,15 | MFR | Manufacturer | 4 |
| JAIEG | Joint Atomic Information Exchange Group | 4 | MIL-RI | Military Routing Identifier | 6 |
| | | | MILSCAP | Military Standard Contract Administration Procedure | 1,7,15 |
| JAN | Joint Army-Navy | 2 | | | |
| JANAP | Joint Army-Navy-Air Force Publication | 2,7 | MILSPEC | Military Specification | 3 |

| | | Volume(s) | | | | Volume(s) |
|---|---|---|---|---|---|---|
| MILSTAAD | Military Standard Activity Address Directory | | NADEX | NATO Data Exchange | 1 | |
| | | | NAIN | Non-Approved Item Name | | |
| MILSTAMP | Military Standard Transportation and Movement Procedure | 6 | NATO | North Atlantic Treaty Organization | 1.2.4.5. 6.7.13.15 | |
| MILSTD | Military Standard | 2.3.4.7 | *NCAGE* | *NATO Commercial and Government Entity* | *1,4,5,7,15* | |
| MILSTICCS | Military Standard Item Characteristics Code Structures | 3,15 | NCB | National Codification Bureau | 2.4 | |
| MILSTRAP | Military Standard Transaction Reporting and Accounting Procedure | 15 | NDUP | Non-Duplicate | 4 | |
| | | | NHCI | Nuclear Hardness Critical Item | 2.4 | |
| | | | NIDS | Nuclear Integrated Data System | 4 | |
| MILSTRIP | Military Standard Requisitioning and Issue Procedure | 6 | NIIN | National Item Identification Number | All | |
| MIM | Military Inventory Manager | 14 | NIMSC | Nonconsumable Item Material Support Code | 2.6 | |
| MM | Materiel Manager | | NMFC | National Motor Freight Classification (Code) | 1.2.6.15 | |
| MMAC | Materiel Management Aggregation Code-AF | 1,13 | | | | |
| MMC | Materiel Management Category Code-DoD (Commodity) | 13 | NOCA | Nuclear Ordnance Cataloging Activity | 2.4 | |
| | | | NOCO | Nuclear Ordnance Cataloging Office | 2.4 | |
| MOE | Major Organizational Entity | 1,2,3,4,5. 6,13,14 | NSA | National Security Agency | 1.2.4.6. 13.14 | |
| MOWASP | Mechanization of Warehousing and Shipment Processing | 6 | NSN | National Stock Number | 1.2.3.4. | |
| | | | OCR | Optical Character Recognition (Reader) | 1.2.7 | |
| MRC | Master Requirement Code | 1,3,4,5,15 | ODRC | Output Data Request Code | 1.2.4.5.6 | |
| MRM | Military Retail Manager | 14 | | | | |
| MTMC | Military Traffic Management Command | 1.2.4,6.15 | OE | Organizational Entity | 1.4.5.7.15 | |

| | | Volume(s) | | | Volume(s) |
|---|---|---|---|---|---|
| PDM | Partial Descriptive Method (Item Identification) | 2.4 | RNJC | Reference Number Justification Code | 1.4 |
| PIC | Priority Indicator Code | 1,2,4,5,14 | RNSC | Reference Number Status Code | 4 |
| PICA | Primary Inventory Control Activity | 1,2,4,5, 6,13,14 | RNVC | Reference Number Variation Code | 5,6,15 |
| PMIC | Precious Metals Indicator Code | 6,15 | ROFC | Remote Output Format Code | 16 |
| PORM | Plus or Minus | 2,3 | RPDMRC | Reference/Partial Descripive Method Reason Code | 1,2,4 |
| PSCN | Permanent System Control Number | 1,2,4, 5,6,15 | S/A | Military Service/Civil Agency | 2,13,14 |
| PSMAT | Provisioning Screening Master Address Table | 1,5,7 | | | |
| PSN | Package Sequence Number | 1,2,4,5,7 | SAC | Secondary Address Code | 3,4 |
| PSOS | Pseudo Source of Supply | 6 | SADC | Service/Agency Designator Code | 2,4,15 |
| Q/R | Query Response, Electronic Data Transmission | | SAIC | Secondary Address Indicator Code | |
| | | | SCN | System Control Number | 1,4 |
| QUP | Quantity Unit Pack | 2,6,15 | SCR | System Change Request (FLIS) | 1,6,15 |
| RCS | Reports Control Symbol | 2,14 | | | |
| RD | Restricted Data | 4 | SFM | Simplified File Maintenance | 1,2 |
| RIC | Routing Identifier Code | 1,2,6 | | | |
| RM | Reference Method (Item Identification) | 2,4,14 | SIC | Statistical Indicator Code | |
| | Retail Manager | 6 | SICA | Secondary Inventory Control Activity | 1,2,5,6, 13,14 |
| RNAAC | Reference Number Action Activity Code | 1,2,4 | SICC | Service Item Control Center | 2,6,13,14 |
| RNCC | Reference Number Category Code | 2,4,5, 6,15 | SIN | Submittal Identification Number | |
| RNFC | Reference Number Format Code | 4,5 | SLC | Shelf Life Code | 2,6,15 |

Volume(s)

**Contract Administration Office Code (CAO).** See DRN 8870, volume 12.    1,15

**Controlled Inventory Item Code (CIIC).** See DRN 2863, Volume 12.    15

**Conversion.** The transformation of a value to an equal or equivalent value in a different term or scale.    3

**Coordinating Activity.** An activity having the responsibility for inter-Service/Agency coordination.

**Criticality Code.** See DRN 3843, volume 12.    1,4,5,15

**Data Chain.** A name given to the use of two or more logically related data elements. For example, the data chain Document Control Number (DRN 1015) is composed of data elements: Originating Activity Code (DRN 4210), Submitting Activity Code (DRN 3720), Date Transaction (DRN 2310), and Document Control Serial Number (DRN 1000).    4,5

**Data Changes.** All transfers between the descriptive method and the reference method; all reference number changes, item status code changes, withdraw or add owner actions, and cancellations regardless of type of item identification; and item (or part) name and FSC changes for type 2 item identifications.    2,4,6

**Data Code.** A number, letter, character, symbol, or any combination thereof used to represent a data item. For example, the data codes JV, KX, and XB represent the data items: Strategic Systems Project Office; Defense Pers.  iel Support Center; and Field Command, Defense *Special Weapons* Agency, respectively, under the data element: Submitting Activity Code (DRN 3720).    1

**Data Element.** A grouping of informational units which has a unique meaning and sub-units (data items) of distinct value. Examples of data elements in FLIS are State/ U.S. Possession Abbreviation (DRN 0186), Submitting Activity Code (DRN 3720), and DoD Activity Address Code (DRN 3755).    1,4,5,6,7,15

**Data Element Dictionary (DED).** An authoritative reference containing the definition and related 1 features of data elements, data chains, and data use identifiers. See volume 12.    1

**Data Element Terminator Code.** See DRN 8268, volume 12.    1,4

**Data Exchange.** The submittal of data, not requiring collaboration, through the single submitter to the Defense Logistics Services Center (DLSC).    2

**Data Item.** A sub-unit of descriptive information or values classified under a data element. For example, the data element Submitting Activity Code (DRN 3720) contains data items such as U.S. Army Electronics Command, Naval Training Device Center, and San Antonio Air Logistics Center.

Volume(s)

**DoD/Federal Functional Manager.** The organizational element responsible for specific     1
functions such as the Federal Catalog Program (DLA-SC). Item Management Coding
(DLA-OP). Freight Classification Data (MTMC).

**DOE Controlled Commercial Items.** End items. assemblies, components. and parts
(including testing and handling equipment) which are standard commercial items used
on or with nuclear weapons. Due to the nuclear weapons reliability concept. they
require special testing or DOE control for quality assurance. These items are available
only from the DOE through DNA and are all of "war-reserve quality" or "single qual-
ity". They are not security classified and are not commodity classified in FSC group
11. Item identifications for these items will each reflect a reference number coded with
CAGE Code 87991.

**DOE Special Design Items.** End items. assemblies. components. and parts (including     4
testing and handling equipment) designed or manufactured by DOE or design controlled
by DOE for use specifically in the nuclear ordnance field. These items are available
only from the DOE through the Defense *Special Weapons* Agency *(DSWA)* and may
be categorized as "war reserve quality". "training quality". or "single quality".

**Drop Table.** Used by DLSC. when requested by Service/Agency activities. to eliminate     1
distribution of unneeded data.

**Economic Feasibility.** The determination of the cost effectiveness of a data system     1
change. Design. development. programming. implementation. and appropriate Auto-
matic Data Processing (ADP) equipment costs (including separate indication of ADP
and non-ADP costs) should be related to the value of the automated data system change
under development.

**Effective Date (ED).** The year and Julian day denoting the date that a predetermined     2.5.6.13
condition or action becomes effective in the defense logistics system. This date will
always be the first day of a month: e.g.. 83121 is 1 May 1983. An effective date will be
either a "future" effective date or a "standard" effective date.

**Electronic Data Transmission.** This is a world-wide Department of Defense comput-     1.2.4.5.6.7
erized general purpose communications system which provides for the transmission of
narrative and data pattern traffic on a store-and-forward (message switching) basis and
subscriber (circuit switching) basis. (Formerly Automatic Digital Network).

**Electronic Data Transmission Message Control.** A procedure that may be used by     2
interested recorded users to identify and verify receipt of FLIS data transmitted elec-
tronically for a fixed time period. See volume 8. DIC KWA.

**Electrostatic Discharge Code.** A code to indicate whether an item is susceptible to     8.9.10.15
electrostatic discharge or electromagnetic inteference damage.

**Volume(s)**

**End of Transmission (EOT).** An ADP term indicating the conclusion of a transmission.

**Equivalency Criteria.** Criteria contained in section II of the FIIG consisting of data range conversion formulas and decision rules criteria used to determine characteristic equivalency and substitutability. Replies are equivalent when they are identical or become equivalent through the application of section II criteria. Replies NOT RATED and ANY ACCEPTABLE in the data base are not to be considered equivalent with respect to other definitive replies to a specific input requirement. Equivalent items are always "offered" to the processing activity requesting NSN assignment from DLSC for review and possible acceptance.
3

**Estimated Demand.** See DRN 0727, volume 12.

**Estimated or Actual Price.** See DRN 0731, volume 12.

**Expendability, Recoverability-Reparability Code (ERRC).** See DRN 2655, volume 12.

**Extra Long Characteristics Description (ELCD).** Characteristics description data which consists of 5,000 characters or more.
2,3,4

**Extra Long Reference Number (ELRN).** A reference which exceeds the allowed field of 32 positions and must be carried forward to additional cards.
2,3,4

**Federal Catalog System.** A Federal program administered by DoD in conjunction with GSA. It shall name, describe, classify, and number each item repetitively used, bought, stocked, or distributed by the Federal Government so that only one distinctive combination of letters or numerals (or both) identifies the same item throughout the Federal Government.
1,3,4,6, 14,15

**Federal Cataloging Program Statistical Series.** A series of statistics required to reflect information pertaining to all Federal Cataloging Program transactions recorded in FLIS files against items which are managed by DoD activities, Civil Agencies, or foreign countries participating in the Federal Cataloging Program.
14

**Federal Item Identification (FII).** A description of an item of supply which consists of minimumlated logistics data.
1,2,3,4, 5,7,14,15

**Federal Item Identification Guide (FIIG).** A guide prescribing standard requirements, formats, and machine oriented coding structure for the collection of item characteristics and other item-related logistics data
1,2,3,4, 5,7,14,15

**Federal Item Name Directory (FIND).** Published as Cataloging Handbook H6 Series; provides item name data to Services/Agencies for use in development of item identifications.
4,15

Volume(s)

**Military Standard Requisitioning and Issue Procedures (MILSTRIP).** MILSTRIP   6
will prescribe uniform procedures, codes, formats, documents, and time standards for
the interchange of requisitioning and issue information for all materiel commodities
(unless specifically exempted by the ASD (MRA&L)) between requisitioners and sup-
ply control/distribution systems in DoD and other participating agencies. MILSTRIP
will include the applicable provisions of the Uniform Materiel Movement and Issue
Priority System (UMMIPS).

**Military Standard Transaction Reporting and Accounting Procedures (MIL-
STRAP).** MILSTRAP will prescribe uniform procedures, data elements, documents,
and time standards for the flow of inventory accounting information pertaining to
receipt, issue, and adjustment actions between inventory control points, stock control
activities, storage sites/depots, and posts, camps or bases (unless specifically exempted
by the ASD (MRA&L)). Card formats and data elements employed in MILSTRAP will
be designed to complement the techniques prescribed in MILSTRIP and to provide the
means for generating financial inventory data required for management and transaction
reports and financial reports.

**Military Standard Transportation and Movement Procedure (MILSTAMP).** The   6
MILSTAMP DoD Regulation will contain all necessary forms, formats, codes, proce-
dures, rules, and methods required by DoD components in the movement of materiel. It
is a complete reference for policy and procedures governing data elements, documen-
tation and information flow. Supplementing procedures are authorized only to the extent
of assuring more detailed operating instruction required by action offices or to cover
variances in capabilities.

Prescribed address-marking data elements, formats, and requirements are contained in
MILSTAMP and will be reflected in MIL-STD-129, Military Standard Marking for
Shipment and Storage, which is maintained by the Department of the Army. MIL-
STAMP will include the applicable provisions of the Uniform Materiel Movement and
Issue Priority System (UMMIPS).

**Military Traffic Management Command (MTMC).** A command under the Depart-   1,2,4,6,15
ment of the Army responsible for procurement, use, cost, and control of commercial
transportation services required in the movement of cargo and passengers for the DoD
components.

**MINIMIZE.** A condition wherein normal message and telephone traffic is drastically   2,4
reduced in order that messages connected with an actual or simulated emergency shall
not be delayed.

**MOE Rule Related Data.** Consists of Item Management Status Data and the NIMSC   2,4,6
Code, AF Materiel Management Aggregation Code, supplementary data collaborators/
receivers, Item Management Code, the IMCA, and effective date.

Volume(s)

**National Codification Bureau (NCB) Code.** See DRN 4130, volume 12.    4

**National Item Identification Number (NIIN).** See DRN 4000, volume 12.    All

**National Motor Freight Classification Code (NMFC).** See DRN 2850, volume 12.

**1,2,6,15**

**National Stock Number (NSN).** See DRNs 3960, 0126, 8525, 4120, 4150, 0260, 2895,    1,2,3,4,
8875, 8869, 8878, and 8977, volume 12.    5,6,13,14,15

**NATO** *Commercial and Government Entity (NCAGE).* See DRN 4140, volume 12.    1,4,5,7,15

**NATO Stock Number (NSN).** An item of supply produced by a NATO member nation    1,4,6
other than the U.S. identified by that nation by the assignment of a NATO Stock Num-
ber (e.g., 0000-21-000-0000). When such items enter the supply system of the U.S.
Government, they will be identified by the NATO Stock Number if codification agree-
ments have been extended to provide for acquisition of foreign item identification data
through DLSC. For such items, the NATO Stock Number will be used and recognized
as the National Stock Number in internal management of the item in the U.S.

**Navy Cognizance Code.** See DRN 2608, volume 12.    1,13

**Next Higher Classifiable Assembly.** This term is understood to mean the next higher    4
assembly on or with which the item is used as a subassembly, part, attachment, or
accessory. The term "higher assembly" is used for brevity and may actually include
components, sub-assemblies, assemblies, and end items or systems.

**Nominal Value.** A value, excluding tolerance, used for the purpose of general identifi-
cation usually expressed as a fraction, size number or letter, code number, gage num-
ber, or decimal number.

**Non-Approved Item Name (NAIN).** See DRN 5020, volume 12.    3

**Non-Duplicate (NDUP).** When the item identification is sufficiently close to, but not    4
an actual duplicate characteristically of, an existing Federal item identification and there
are no matching reference numbers.

**Normal Source of Procurement.** See DRN 0721, volume 12.

**Nuclear Hardness Critical Item (NHCI).** As defined in DoD-STD-100C. A hardware
item at any assembly that is mission critical and could be designed, repaired, manufac-
tured, installed or maintained for normal operation, and yet degrade system survivabil-
ity in a nuclear environment if hardness were not considered.

**On Hand/Due In.** See DRN 0722, volume 12.

Volume(s)

**Operational Feasibility.** The determination of whether a data system change will operate properly and be properly used once developed and implemented. 1 Operational Need Date. See DRN 0726, volume 12.

**Optical Character Recognition (Reader) (OCR).** A data processing technique (device) which converts, by optical means, the characters placed on paper into a code suitable for input to a computer.

1,2,7

**Organizational Entity (O.E.).** An organizational element, segment, or entity for cataloging; DoDAAC, bidders, manufacturing, or nonmanufacturing activity or establishment, etc.; and attribute data ascribed in the entity for the purpose of intensifying its meaning, characteristics, responsibility, eligibility, and area(s) of authority.

1,3,4,5,6,7,
14,15

**Original Federal Item Identification.** An item identification which has been approved by the Defense Logistics Services Center and assigned a National Stock Number, but which has not been revised, transferred, or cancelled.

4

**Originating Activity.** Any participating activity which originates proposed new or revised cataloging tools and/or proposed new or revised item identifications and related data for submittal directly or indirectly to DLSC for approval. It may be a managing activity which prepares its own catalog data for submittal or may be another activity functioning as a catalog agent for the managing activity. In those cases where the originating activity is authorized to submit proposals directly to DLSC rather than through an intermediate monitoring activity (e.g., Defense S.ply Center; Defense *Special Weapons* Agency), the originating activity assumes the status also of a submitting activity.

2,4,5,6

**Originating Activity Code.** See DRN 4210, volume 12.

1,4,5,6,15

**Output Data Request Code (ODRC).** See DRN 4690, volume 12.

1,2,4,5,6

**Package Sequence Number (PSN).** See DRN 1070, volume 12.

1,2,4,5,7,14

**Partial Descriptive Method Item Identification (PDM).** A Partial Descriptive Method (PDM) of item identification is a type 4 item identification which contains one or more characteristics in addition to the item name but does not contain all characteristics required for an FDM.

2,4,14

**Permanent System Control Number (PSCN).** See DRN 4250, volume 12.

1,2,4,5,6,15

**Physical Security/Arms, Ammunition and Explosives Security Risk/Pilferage Codes.** See DRN 2863, volume 12.

15

**Volume(s)**

**Possible Duplicate Item-of-Supply Concepts.** An item-of-supply concept expressed 4
by an existing item identification shall be considered a possible duplicate of a concept
expressed by a proposed item identification or another existing item identification when
(1) there is enough similarity in descriptive data and/or (2) there is one or more common reference number(s) related to each item to indicate that the same item of production is involved, or that the one single concept is adequate or may be established to
identify the item of supply. Such cases warrant reference to the managing activity(ies)
for verification of descriptive and/or reference data. Reconciliation of such data normally will result in revision of one or both concepts to more clearly differentiate the
items or in a proposal to cancel one of the item identifications as an actual duplicate, as
invalid, or to use the other item identification (cancel-use).

**Precious Metal Indicator Code (PMIC).** A code indicating the presence of precious 8,9,10,15
metals (Gold, Silver, Platinum or a combination).

**Price Validation Code, Air Force (PVC).** See DRN 0858, volume 12.

**Primary Inventory Control Activity (PICA).** See DRN 2866, volume 12. 1,2,4,5,
6,13,14

**Primary Reference Number.** The number used to identify an item of production or a 4
range of items of production by the manufacturer (individual company, firm, corporation, or Government activity) which controls the design, characteristics, and production
of the item through its engineering drawings, specifications, and inspection requirements. The number is the "design control reference".

**Priority Indicator Code (PIC).** See DRN 2867, volume 12. 2,4,5,14

**Production Lead Time.** See DRN 0730, volume 12.

**Proposed Original Item Identification.** An item identification for an item in or enter- 2,4
ing a supply system which has not yet been approved by the Defense Logistics Services
Center (DLSC) as a Federal item identification assigned a National Stock Number.

**Provisioning Screening Master Address Table (PSMAT).** See DRN 0232, volume 12. 1,5,7

**Provisioning Supply Support Request.** Indicated by Card Identification Code P to 2,6
show that a Supply Support Request received by the IMM from an ICP is the origin of
the request when the item is in an FSC class subject to IMC.

**Qualitative Value.** The portion of a reply that expresses quality such as color, shape, 3
material, condition, etc.

**Quantitative Value.** The portion of a reply which expresses a numeric value for such 3
characteristics as dimensions, measure, magnitude, electrical rating, etc.

**Quantity Unit Pack (QUP).** See DRN 6106, volume 12. 6,15

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**Rail Variation Code.** See DRN 4760, volume 12.                                                        1.2.6.15

**Reactivation Coding.** Application of the approved IMC criteria by the ICPs to inacti-    6
vated NSNs for which a IMM was the last manager, and the ICP is not currently
recorded as a user.

**Receiver Code.** See DRN 2534, volume 12.

**Record Separator.** The symbol used to indicate the completion of a characteristic reply    16
or to indicate end of record.

**Reference Drawing.** Reference Drawing Groups (RDG) appear in Appendix B of the
Federal Item Identification Guide (FIIG). The drawings will be isometric when pos-
sible, and will be configured with dimensional requirements necessary to describe basic
item features.

**Reference Method of Item Identification (RM).** The reference method of item iden-    2.4.6.14
tification establishes and delimits the concept of an item of supply by reference(s) to
the item-identifying number(s) of one or more manufacturers denoting the item or items
of production included under the concept. Thus, under the reference method the essen-
tial characteristics of the item of supply are not delineated in the item identification but
are ascertainable by research of the data represented by the manufacturers item-
identifying number(s).

**Reference Number.** A reference number is any number, other than an activity stock    2.4.5.14.15
number, used to identify an item of production or, either by itself or in conjunction with
other reference numbers, to identify an item of supply. Reference numbers include
manufacturers part, drawing, model, type, source-controlling. or specification-
controlling numbers and the manufacturers trade name, when the manufacturer identi-
fies the item by trade name only; NATO Stock Numbers; specification or standard part.
drawing, or type numbers. The submittal of all known reference numbers related to an
item of production or an item of supply. with the applicable Reference Number Cat-
egory Code. the applicable Document Availability Code, and the applicable Reference
Number Variation Code. is mandatory.

**Reference Number Action Activity Code (RNAAC).** See DRN 2900, chapter 12.2.    1,4

**Reference Number Category Code (RNCC).** See DRN 2910, chapter 12.2.    2,4,5,6. 15

**Reference Number Category Code Combination.** Consists of the Reference Number
Category Code (RNCC), Reference Number Variation Code (RNVC). and Document
Availability Code (DAC) as expressed in volume 10, table 8.

**Reference Number Format Code (RNFC).** See DRN 2920, chapter 12.2.    4,5

**Reference Number Justification Code (RNJC).** See DRN 2750, chapter 12.2.    1,4

**Reference Number Status Code (RNSC).** See DRN 2923, chapter 12.2.

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**Reference Number Variation Code (RNVC).** See DRN 4780. chapter 12.2.  2,4,5,15

**Reference/Partial Descriptive Method Reason Code (RPDMRC).** See DRN 4765. chapter 12.2.  1,2,4

**Reinstated Federal Item Identification.** A Federal item identification which has been cancelled but which has subsequently been reauthorized for use to identify an item of supply.  4,6

**Remote Ouput Format Code.** See DRN 0841. chapter 12.2.  16

**Reparability Code - Coast Guard.** See DRN 0709. chapter 12.2.  1

**Reply.** A reply (data item) is the answer to a specific requirement.  3,4

**Reply Code.** A code that represents an established reply to an approved requirement.  3,4

**Reply Table.** A listing of replies (data items) applicable to a requirement or group of requirements derived from a single data element. Each reply in the table is assigned a different reply code.  3,4

**Report Control Symbol (RCS).** Set of letters and numbers which identifies an approved report and authorizes its initiation and preparation.  2,14

**Reports Generator.** Designed to produce one-time listings or reports from the FLIS files.  1,5

**Requirement.** A definition of a required characteristic.  3,4

**Requirement, Lead-In.** A general requirement identifying and providing guidance for reply to a specific range of following requirements. A lead-in requirement is never assigned a MRC, nor does it ever require a reply.  3

**Requirement, Major.** A requirement which. in addition to requiring a reply. may necessitate replies to succeeding subordinate requirements (subrequirements) dependent upon the specific reply given to the major requirement (see definition of Requirement. Lead-In and Requirement. Subordinate).  3

**Requirement, Subordinate.** A requirement for which the reply is dependent on a lead-in requirement or major requirement (also termed "subrequirement").  3

**Retail Manager (RM).** A materiel manager or another designated activity within a Military Service/Agency having retail responsibility for an item of supply where the wholesale materiel management functions are performed by a IMM, including *DSWA*, NSA, and TACOM.  6

**Retroactive Coding.** Scheduled application of the approved IMC criteria by the ICPs to item(s) in FSC classes designated as commodity oriented which were previously coded for Service retention.  6

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**Return Coding.** A request to effect the return of an item currently coded for Integrated Materiel Management to Service management by the application of IMC criteria.    6

**Routine Reclassification Action.** Indicated by Card Identification Code F to show that DLSC has reclassified an item from a weapons system oriented to a commodity oriented FSC class and IMC criteria must be applied.    6

**Routing Identifier Code (RIC).** A group of letters or numbers assigned to indicate the geographic location of a station, a fixed headquarters of a command, activity, or unit at a geographic location, and the general location of a tape relay or tributary station to facilitate the routing of traffic over the tape relay networks.    1,2,6

**Secondary Address Code (SAC).** See DRN 8990, chapter 12.    1,4

**Secondary Address Indicator Code (SAIC).** See DRN 9485, chapter 12.

**Secondary Inventory Control Activity (SICA).** See DRN 2938, chapter 12.    1,2

**Service/Agency Designator Code (SADC).** See DRN 4672, chapter 12.    2,4,15

**Service Item Control Center (SICC).** An activity which: (1) serves as a Military Service focal point for resolution of support problems for required weapons systems oriented consumable items managed by another Military Service; (2) performs such residual technical functions as configuration control, item qualitative acceptability, allowance list preparation, and maintenance of internal program support responsibility; and (3) provides assistance to the IMM, as necessary, to support requiring Service users on a timely basis.    2,6

**Shelf Life Code (SLC).** See DRN 2943, chapter 12.    6,15

**Simplified File Maintenance (SFM).** FLIS output consisting of a monthly maintenance update, a cumulative monthly basic record, and semiannual basic replacement record for activity files shall be provided for Federal Item Identification Data and Catalog Management Data. It shall be distributed in NIIN sequence to authorized subscribing activities on magnetic tapes via mail. Data furnished from two or more functional areas shall be sequenced together.    1,2

**Single Quality Items.** Items (such as nuclear ordnance test and handling equipment) authorized for use on or with both war-reserve and training nuclear weapons.    4

**Single Submitting Activity.** See DRN 9255, chapter 12.    2,4

**Source Controlled Federal Item Identification.** A type 1, 1B, 2, 4, or 4B Federal item identification (original, revised, transferred, or reinstated) representing one or more specific manufacturer's items of production certified by an end item manufacturer, or by a Government activity, to be the only known items suitable for the specific application.    4

| | Volume(s) |
|---|---|
| **Source of Supply Code (SOS).** See DRN 3690. chapter 12. | 4.5.6. 15 |
| **Source of Supply Modifier Code (SOSM).** See DRN 2948. chapter 12. | 6 |
| **Specially Designed Item.** The term "specially designed item" is an abbreviation of the term specifically designed for specific use on or with specific individual types of equipment. In order to be accepted as specially designed. an item does not have to be designed specifically for use on a single piece or single model of equipment: the item may be designed for use with categories of equipment. such as all kinds of printing presses, all kinds of diesel engines. | 4 |
| **Special Packaging Requirement.** See DRN 0725. volume 12. | |
| **Standard Requirement.** A lengthy requirement which, because it is used repeatedly in many patterns, has been put in standardized form. | 4 |
| **Standard Test Data Base (STDB).** Maintained at DLSC with data input by Services/ Agencies participating in the interface test program. | 1 |
| **Statistical Indicator Code.** See DRN 3708. volume 12. | |
| **Submitted Package Sequence Number (SPSN).** See DRN 8328. volume 12. | |
| **Submitter Code.** See DRN 2535, volume 12. | |
| **Submitting Activity.** Any participating activity which submits proposed catalog data directly to DLSC for approval. The submitting activity may be the activity which originates the catalog data or an intermediate monitoring activity (e.g.. Defense Supply Center: Defense *Special Weapons* Agency) through which the originating activity is required to submit its proposals to DLSC. 1.2.4.5.6 Submitting Activity Code. See DRN 3720. volume 12. | 1.4.5.15 |
| **Supply Management Data.** Item data which do not affect NSN assignment but are necessary to support logistics functions. | 6 |
| **Supply Support and Cataloging Action Request.** Indicated by Card Identification Code V to show that an SSR other than provisioning received by the IMM from an ICP is the origin of the request when the item is in an FSC class subject to IMC. | 6 |
| **Supply Support Request (SSR).** A request submitted by the activity responsible for supporting an end item being provisioned to a Integrated Materiel Manager which manages some of the support items or is a potential manager of some new support items used in the end item. | 2.6 |
| **Suspense File.** The portion of the process control sector (SSR) which will serve as a temporary repository of unique information of functional value to the Service/Agency for the implementation of a logistics data transaction within DLSC. | 1.4.5 |
| **System Change Request (SCR).** A formal request for modification of the FLIS. | 1.6.15 |

(3) Code P type screening will compare the submitted reference number(s). CAGE Code(s) RNCC(s). and RNVC(s) with existing data recorded in the FLIS data base. Volume 10. tables 32 and 33 will determine the match conditions defined below:

(a) Actual Match: Input matches only one National Stock Number/Permanent System Control Number (NSN/PSCN) in the FLIS data base under the FLIS RNCC/RNVC validation criteria. No probable matches can exist. No possible matches encountered will be output.

(b) Probable Match: Input matches more than one NSN/PSCN in the FLIS data base under the RNCC/RNVC validation criteria. No possible matches encountered will be output.

(c) Possible Match: Input does not match an NSN/PSCN under either an actual or probable match condition. but matches by reference number and CAGE Code which do not meet RNCC and RNVC criteria.

d. Type of Screening Code S.

(1) Submission consists of the reference number and its CAGE Code. The RNCC and RNVC will not be submitted for the reference number under this type of screening. All reference numbers submitted under a single Submitter Control Number (DIC LSR) or Document Control Number (DIC LSN) must represent the same item of supply or production.

(2) Code S type of screening will compare the submitted reference numbers and CAGE Code(s) with existing data recorded in the FLIS data base. Volume 10. table 33 will be used to determine match conditions as below:

(a) Exact Match: Input CAGE Code(s) and reference number(s) match exactly to CAGE Code(s) and reference number(s) of a single NSN/PSCN recorded in the FLIS data base. If an exact match condition exists. no partial matches encoun-

tered will be output.

(b) Partial Match: Input CAGE Code(s) and reference numbers matched to one or more NSNs/PSCNs in the FLIS data base which have more or fewer reference numbers than those submitted. Partial matches will be output only when an exact match is not encountered.

e. Type of Screening Code F.

(1) Submission consists of the reference number and its CAGE Code. The RNCC and RNVC will not be submitted under this type of screening. All reference numbers submitted under a single Submitter Control Number (DIC LSR) or Document Control Number (DIC LSN) must represent the same item of supply or production.

(2) Code F type screening will use the process described in paragraph 5.2.2.d to determine match conditions. Output will consist of a complete file extraction of FLIS data base data for all exact and partial match conditions encountered.

f. Association Code Matches. Matches made through the association code tying together CAGE Codes within corporate complexes will be considered as possible matches under P type screening and as partial matches under S or F type screening. These matches will be identified as association matches. Association matches will not be applicable when matches are made through the submitted CAGE Code.

g. Output Limitations.

(1) Output of FLIS data base data will be limited to a maximum of 20 matches per reference number. All NSNs beyond 20 applicable to a reference number will be output on segment L records (following the 20th output NSN package). No file data will be output for the additional segment L records. If additional data is required for a specific application. use interrogation DIC LTI in accordance with chapter 5.3.

(2) Output of references applicable to the matching items will be limited to 25 reference numbers per NSN. If more than 25 reference numbers are recorded against an NSN, the 26th segment C output record will have a numeric 9 in all pertinent data element fields, including one 9 in the first position of the reference number field. If all reference numbers are required for a specific application, use interrogation DIC LTI to obtain them.

h. Selection of Output Contents. For search processing (excluding NATO and other foreign government, reference number screening, and DAASO submittals) reference number screening output will be as requested by the submitter through the Output Data Request Code. ODRCs for this purpose will be those specified in volume 10, table 30.

i. NATO and other foreign countries will screen/ search by reference number using DIC LSN. ( See volume 4, paragraph 4.12.2.b and volume 8, chapter 8.1.)

j. Replacement of Cancelled CAGE Code. In all reference number screening processes, when the submitted CAGE Code has been cancelled and replaced, it will be indicated as cancelled/replaced on output. The screening process will continue, using the replacement CAGE Code.

k. Returned Error Conditions. Search submittals which are in error will not be held in suspense. The entire transaction will be corrected upon receipt of notification and resubmitted.

## 5.2.4 Search by NIIN (excluding PSCN) is extended to provisioning and preprocurement phases in order to validate the NIIN and extract data from the FLIS data base. Output of data will be as designated by the requesting activity through the Output Data Request Code (see volume 10, table 30). Interrogations by NIIN, or by PSCN, will be submitted through the tailored data interrogation process using DIC LTI in accordance with chapter 5.3.

## 5.2.5 Preparation and Submission of Search Transactions

a. Search by Reference Number (with CAGE Code or *NCAGE* Code) - DIC LSR. The fixed format for DIC LSR is constructed of one FLIS segment 2. The variable format is constructed of a FLIS input header and segment 2. (See volume 8, chapter 8.1 or volume 9, chapter 9.1 for the applicable DRNs and instructions for developing the input transaction.)

b. Search by Reference Number for Other than Provisioning and Preprocurement - DIC LSN.

(1) NATO and other foreign country search by reference number with CAGE Code will be limited to fixed format DIC LSN only in accordance with volume 4, paragraph 4.12.2.b. (See volume 8, chapter 8.1 for the applicable DRNs and instructions for developing the input transaction.)

(2) U.S. activities may also submit DIC LSN in variable format in accordance with applicable DRNs and instructions in volume 9, chapter 9.1.

c. Search by National Item Identification Number (NIIN) - DIC LSF. The fixed format for DIC LSF is constructed of one FLIS segment 3. The variable format for DIC LSF is constructed of a FLIS input header and segment 3. (See volume 8, chapter 8.1 or volume 9, chapter 9.1 for the applicable DRNs and instructions for developing the input transaction.)

## 5.2.6 Outputs Generated from Requests for Data Bank Search

a. If an activity recorded in the Provisioning Screening Master Address Table is designated to receive screening results electronically and the results exceed 39,840 characters, a notification will be forwarded by DIC KEC. It will inform the activity that the results did exceed the Elctronic Data Transfer limitation and that they will be forwarded by mail under the same Submitter or Document

a. Interrogation of the FLIS data base by NIIN/ PSCN will be accomplished through the use of DIC LTI. (See volume 8, chapter 8.1 or volume 9, chapter 9.1 for developing the LTI transaction.) This transaction is used to extract data from one item identification recorded in the FLIS data base. Either the PSCN or NIIN of the item will be submitted in the interrogation to permit the extraction of desired data. The transaction will be submitted directly to DLSC by either Electronic Transmission or magnetic tape by mail.

### 5.3.4 Outputs Generated from Request for Data Base Interrogation

a. Output Notification Results for Input DIC LTI.

(1) If the input transaction is unprocessable, for such reasons as submitter not authorized, Package Sequence Number in error, Document Control Number not recognized or unauthorized input DIC, a Notification of Unprocessable Package will be output using DIC KRU. Only the output notification will be returned. If submitted electronically, the notification will be returned to the wire routing identifier. If submitted by mail, the transaction will be dumped to DLSC-IPC and the notification returned to the mailing address. The submitter will review the original input data, make corrections, and resubmit. (See volume 8, chapter 8.2 or volume 9, chapter 9.2 for the applicable DRNs, format, and explanations.)

(2) When errors occur in the input transaction, only a Notification of Return with the return conditions will be output to the submitting activity using DIC KRE. The submitter will review the original input data, make corrections, and resubmit. (See volume 8, chapter 8.2 or volume 9, chapter 9.2 for the applicable DRNs, format, and explanations.) Submittal of a NIIN/PSCN that has never been assigned will also be returned using DIC KRE with return code FN. Submittal of a NIIN that is controlled by the Field Command, Defense *Special*

*Weapons* Agency (Nuclear Ordnance Cataloging Office, Kirtland AFB, NM - activity code XA) and for which the submitter is not authorized to receive, will be returned using DIC KRE with return code XA. If data is required, submit the request directly to the item manager.

(3) When a NIIN/PSCN submitted for interrogation is valid, but the requested data is not recorded in the FLIS data base, a notification of Interrogated/Search Data not Available will be output to the submitter using DIC KTN. This would occur when the MOE Rule data, segment B, is requested for a NIIN/PSCN Status Code 6 item (inactive because of no users). (See volume 8, chapter 8.2 or volume 9, chapter 9.2 for the applicable DRNs, format, and explanation.)

(4) When a NIIN/PSCN submitted for interrogation is cancelled or security classified, a NIIN/ PSCN Status/Index will be output to the submitter using DIC KFS. (See volume 8, chapter 8.2 or volume 9, chapter 9.2 for the applicable DRNs, format, and explanations.)

(a) If the NIIN/PSCN Status Code indicates the item was cancelled, and the interrogation requested segments E and/or H, they will be output when available. If the NIIN has NIIN/PSCN Status Code 3, 5, 7 (cancelled/replaced, cancelled/use, or cancelled/ duplicate, respectively), the replacement NIIN(s) will be included in the output with available segments A, B, C, and E under DIC KFE.

(b) The submitter should review the submitted NIIN/PSCN. If wrong, correct and resubmit. If correct, review the replacement items for use in the application. If security classified, and information is still required by an authorized Service/Agency, submit the request directly to the item manager.

b. Output Data Results for Input DIC LTI.

(1) When the submitted NIIN/PSCN is valid and requested FLIS data base data is available, the

data will be output to the submitter using DIC KIR. Interrogation Results. If all of the requested segments are not included and the Package Sequence Numbers are in the proper sequence, it can be assumed that the omitted segment(s) are not recorded. (See volume 8, chapter 8.2 or volume 9, chapter 9.2 for the applicable DRNs, format, and explanations.

(2) When a submitted NIIN is valid but a requested segment M (Clear Text Characteristics Data) is classified information, all segments will be output minus the characteristics data using DIC KTS. If authorized to receive classified data and the data is still required, submit the request directly to the item manager.( See volume 8, chapter 8.2 or volume 9, chapter 9.2 for the applicable DRNs, format, and explanations.)

c. DLSC Contact Point.

(1) Contact by Mail. Comments, suggestions and requests should be addressed to:

Commander
Defense Logistics Services Center
ATTN: DLSC-V
Battle Creek, Michigan 49017-3084

(2) Contact by Telephone:

*DSN* 932-7424
Commercial 616-961-7424

(3) Contact by E Mail:

E MAIL VIA DMINS:
dsac!dlscg2!dlscjvpe
E MAIL VIA
DDN: DLSC-VPE@DLSC.DLA.MIL